

RISK ASSESSMENT – Canterbury Cathedral – Cathedral Building and Precincts (Visiting School Groups)



ACTIVITY	PERSON AT RISK	SIGNIFICANT HAZARDS	RISK*			RISK CONTROL MEASURES	RESIDUAL RISK**		
			L	S	DR		L	S	DR
Walking around Precincts	Visiting Groups	Uneven surfaces - Cobbled areas around Christchurch Gate, paving area around West Door/ Cloisters/dark entry present a slip/trip hazard esp when wet or icy. Building compound at the front of the Cathedral.	3	2	6	<ul style="list-style-type: none"> Lighting of entrance during darker hours. Salt / Grit / Sand in icy conditions. Younger visitors stopped from running around precincts Guides to remind groups of uneven surfaces Extensive barriers in place to prevent any access to areas where building work is taking place. 	2	2	4
Crossing road in precincts	Visiting Groups	Impact with vehicles driving through the precincts. Increased traffic movement and reduced visibility while building work is taking place.	2	3	6	<ul style="list-style-type: none"> Speed limit of 10MPH or below observed and enforced by Cathedral Wardens. Adults to supervise groups of children at all times Large groups accompanied by Cathedral Staff to entrance of Cathedral 	1	3	3
Disabled persons entry into Cathedral	Visitors in wheelchairs	Unsuitable/uneven surfaces making wheelchair unstable	3	3	9	<ul style="list-style-type: none"> Prior notification if member of visiting group needs assistance Direct disabled persons requiring access to the Cathedral to the North West Door and lift. 	2	2	4
Entering the Nave while building work is taking place	Visiting Groups	Trip, slip, fall. Noise Falling Debris	2	3	6	<ul style="list-style-type: none"> Barriers are in place to prevent access to any area where work is taking place. Informed staff are available in the Cathedral building to direct visitors during their visit 	1	3	3

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			L	S	DR		L	S	DR
Lost Child	Visiting School Groups	A child becoming separated from their School Party	2	2	4	<ul style="list-style-type: none"> Adults accompanying groups of children to supervise at all times. Teachers contact details held at Visitor Centre Refer to lost child policy – all volunteers/staff have received Child Protection training and are aware how to deal with a lost child As soon as School party become aware Security to be notified All gates/exits are manned at all times; unaccompanied children can be prevented from leaving the Precincts. 	1	2	2

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			L	S	DR		L	S	DR
Ascending and descending steps throughout the Cathedral building North Quire Aisle Trinity Steps Trinity South Aisle Steps Trinity Chapel – North side steps to view Henry 1V Deans Steps Steps leading from Crypt to SW Transept Our Lady Undercroft Chapel Martyrdom Steps leading down to Crypt South door entry steps	Visitors	Much of the flooring and steps are constructed of stone which after 900 years have a well-worn and therefore smooth and uneven surface. They do present a trip or slip hazard which could cause injuries.	2	2	4	<ul style="list-style-type: none"> Where possible steps or obstacles have been painted with a white line to allow the visually impaired to see the changing height levels in the stone work. Where possible additional lighting and handrails have been introduced. Guides/welcomers/assistants to draw attention to uneven surfaces and the need to take extra care. Lift available at Deans Steps 	1	2	2

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			L	S	DR		L	S	DR	
Pulpitum Steps North Nave Door Steps	Visitors	Whilst looking up possible chance of falling or tripping	2	2	4	<ul style="list-style-type: none"> Guides to always gather groups at the top of the Pulpitum Steps before asking the group to look up into Bell Harry Tower. 	1	2	2	
Lighting Candles	Visitors	Risk of burning hands / clothing (eg loose sleeves)	3	2	6	<ul style="list-style-type: none"> Children accompanied at all times and only light candles under the direct supervision of adults. Ensure that individuals are not reaching over other candles Ensure that any loose sleeves are not near flames Tapers available for School Guides intending groups to light candles as part of their tour. 	2	2	4	
LIKELIHOOD (L) = Frequent (5) - Probable (4) - Occasional (3) - Improbable (2) – Remote (1) SEVERITY (S) = Catastrophic (5) - Major (4) - Reportable (3) - Serious (2) - Minor (1) Degree of Risk (DR) = LIKELIHOOD x SEVERITY										
* Numbers used are for illustrative purposes only. ** Residual risk is the level of risk that remains after suitable and sufficient control measures are introduced										
Risk Assessment Review / Major Changes			Reviewed by: Name and Signature						Date	
Issue 1			Zoe Willis						07/03/17	
			Zoe Willis						18/05/2021	